

COUNTY OF POTTER  
EMPLOYMENT OPPORTUNITIES  
AN EQUAL OPPORTUNITY EMPLOYER

The County of Potter needs a qualified individual to fill the following position. If you are interested in a position and feel that you are qualified or if you know someone who might be qualified for this position, contact the Personnel Office, Santa Fe Bldg. 7<sup>th</sup> Floor, Ste 705. The decision to interview an applicant is made at the sole discretion of the department head or elected official in whose department the opening exists. The following requirements and qualifications are necessary to apply for the position:

**JOB TITLE**

**ROAD & BRIDGE MAINTENANCE TECHNICIAN I**

GENERAL  
DESCRIPTION:

Under the supervision of the Roadway Foreman, performs maintenance work in a specialized or routine maintenance crew. May perform some duties independently or occasionally a very small crew. Work requires contact with public.

JOB DUTIES:

Spends a majority of the time performing the following duties:  
Haul materials to and from job sites.  
Perform road repairs (potholes, shoulders & edges, guard rails, signs, etc.)  
Perform plant and landscape maintenance.  
Perform traffic control (placing & gathering cones, flagging traffic, etc.)  
Assist in repairing and erecting signs.  
Mow (ROW, VFD yards, any county owned property, etc.)

EQUIPMENT:

Operate light equipment (front end loader (1 ¼ cubic yard or less), pneumatic roller, rotary broom, spreader box, backhoe, street sweeper, tractor and mower, dump truck, etc.)  
As required, operates some heavy equipment (motor grader, heavy asphalt paving machine, herbicide truck, profiling and milling machines, self propelled asphalt distributor, tractor trailer haul truck

DUTIES AS REQUIRED:

As required, inspect routine maintenance contract work. **Dependability is a must.**  
Perform minor maintenance and equipment repair (fueling, oil change, tire service etc.)  
**Must be on-call to assist during emergency situations such as fires, flood, snowstorms & accidents.**  
Must sand bridges and roads, put up warning signs, assist public, etc.  
May begin to troubleshoot roadway problems.  
May occasionally do litter pickup and mow county rights-of way

REQUIREMENT:

Valid Class C Texas Drivers License  
**Class A CDL required. Haz-Mat & Tanker endorsements must be obtained after hire.** CDL and all endorsements must remain in good standings.  
May be subject to in truck driver test.  
Some experience in roadway maintenance work or related field  
Mandatory drug testing

KNOWLEDGE, SKILLS,  
AND ABILITIES:

Working knowledge of methods, procedures and materials used in roadway maintenance. Skilled in use of roadway maintenance tools and equipment.  
Ability to follow verbal and written instructions and work effectively with other employees. Ability to lift up to 100 lbs and work under variable weather conditions.

STARTING SALARY:

\$19.00 to \$22.00 hourly (40 hrs/week) DOE plus benefits; FLSA-Nonexempt

PHYSICAL  
ACTIVITIES  
REQUIRED:

Including but not limited to: Bending, Carrying, Crouching, Kneeling, Lifting, Digging, Drilling, Handling, Hearing, Repairing, Installing, Sitting, Walking, Squatting, Turning, Unloading, Stooping, Climbing, Crawling, Standing, Driving, Cleaning, Cutting  
(The above statements are not a complete list of all responsibilities, duties and skills held or performed by employees in this job. Employees may perform other related duties as assigned.)

**APPLICATIONS WILL BE ACCEPTED UNTIL POSITION IS FILLED**

**“POTTER COUNTY DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION,  
AGE OR DISABILITY**